



## Volunteer Application

Name: -----

Address: -----

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Postcode: -----

Tel. No (mobile preferred): -----

Email: -----

Would you like to join our mailing list and be kept up to date with our exhibitions and events?

(please circle)            Yes            No

### Availability

Please tick the boxes to indicate the days and times you are available to volunteer on a regular basis:

Days	Morning	Afternoon	Evening
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			
Saturday			
Sunday			

How much time are you interested in volunteering for (e.g. one day, half a day, occasional involvement with events)?

**Why would you like to volunteer with us?**

**Where did you hear about Arc?**

**Please describe any experience or training that is relevant to your volunteering application:  
(if appropriate please attach a cv)**

*\*please continue on separate sheet if necessary*



Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Postcode: \_\_\_\_\_  
Tel. No: \_\_\_\_\_  
Email: \_\_\_\_\_  
Relationship to you: \_\_\_\_\_

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Postcode: \_\_\_\_\_  
Tel. No: \_\_\_\_\_  
Email: \_\_\_\_\_  
Relationship to you: \_\_\_\_\_

**Your Personal Information**

Arc needs your permission to hold the personal information contained in this form, please read the information and complete the section below:

Arc is committed to protecting your personal data, we will not hold your data for longer than necessary.

Once you have started volunteering with us we will retain the data contained in this form for a period of two years from receipt of the form. If you do not become a volunteer with us for any reason we will retain the data contained in this form for six months from receipt of the form.

**I agree to Arc holding my personal information, including my name, address and contact details as described above (please tick)**

Consent can be withdrawn at any time, simply let us know by emailing [info@arc-centre](mailto:info@arc-centre). Please visit our website to read our privacy statement <http://arc-centre.org>

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Please return by email to: [leona@arc-centre.org](mailto:leona@arc-centre.org)

or by post to:

**Arts for Recovery in the Community  
Hat Works, Wellington Mill, Wellington Rd South, Stockport SK3 0EU**

***If there is any reason why you need support to complete this form, or if any aspect of it presents a problem for you please do contact us.***

<b>Office use only – tick when the following are completed</b>	
<b>Data added to applications received spreadsheet</b>	
<b>Data added to volunteering spreadsheet</b>	
<b>Mailing list link sent for general mailing list (if applicable)</b>	
<b>Email added to MailChimp Volunteers list (preferably by the volunteer themselves)</b>	
<b>Phone number entered in to office mobile</b>	